

CALL FOR PROPOSALS: WORKSHOPS

Year-round submission

The **Center for Interdisciplinary Research (ZiF)** is Bielefeld University's Institute for Advanced Study. It offers opportunities—with respect to time, space, and funding—for outstanding interdisciplinary research. The “Workshop” format provides a funding opportunity for any kind of academic event, ranging from smaller gatherings that encourage intensive exchange (e.g. colloquia) to larger meetings (e.g. conferences) that discuss topics and questions in a broader interdisciplinary framework. The format is open to academics of all disciplines, based in Germany or abroad, who have at least completed a doctorate; they can apply with their idea and, if successful, hold an event at ZiF with an interdisciplinary and (preferably) international group.

Funding Format

ZiF workshops are discussion-oriented, academic events of up to 14 days. Besides an infrastructure and organisational support, ZiF provides funding of up to EUR 15,000 for these events.

The selection criteria are:

- interdisciplinarity
- scientific quality and
- originality

Application

Applications can be submitted by scholars based in Germany or abroad; as a minimum requirement, they must have completed their doctoral studies and must be affiliated with a research institute/university. Proposals can be submitted by one person or a team of up to four people.

The application has to clearly demonstrate that the proposed interdisciplinary collaboration is required by the topic at hand; the mere involvement of different disciplines does not suffice. Furthermore, the description of the workshop program must clearly indicate how interdisciplinary exchange and the development of interdisciplinary ideas will be promoted (e.g. through formats/methods included).

ZiF strongly encourages international participation. As the participation of international scholars is appropriate for most research topics, decisions not to do so must be well justified. In terms of the group's composition, a gender balance appropriate to the disciplines involved is expected.

There is no fixed deadline for applications; they are accepted throughout the year. However, they have to be submitted at least 10 months prior to the proposed event. Dates for the event must be coordinated with ZiF's Group and Conference Support (zif-conferencesupport@uni-bielefeld.de) in advance.

The application must be submitted in the language of the event (English or German).

CHECKLIST FOR APPLICATIONS

Complete submissions must consider the following aspects and structure:

Cover Sheet

- Title of the event
- Name, affiliation, and address of all applicants; clear indication of a main contact
- Intended timeframe

1. Summary of project (up to 1,500 char., incl. spaces, approx. 1/2 a page)

2. Event description (max. 17,500 char., incl. spaces, approx. 5-7 pages)

- 2.1 Interdisciplinary topic and central questions
- 2.2 Current state of research
- 2.3 Innovative character of the project
- 2.4 Reasons for interdisciplinary cooperation
- 2.5 Expected outcomes

3. Programme

- Programme outline including explanations of how interdisciplinary exchange and the development of cross-disciplinary ideas are to be promoted (e.g. through formats/methods)
- Names of speakers and lecture titles (if already foreseeable)

4. List of potential participants

- Name, title and affiliation
- Discipline
- Status of invitation/participation

5. Reference list

6. Short CV of all applicants

- max. 2 pages per person incl. publications (indicate recent publications relevant to the project)
- Please note: CV of participants are not part of the application.

7. Preliminary budget

- The calculation can be based on the following costs:
 - Travel costs (Economy flights, 2nd class train)
 - Accommodation costs per guest and night: EUR 80

- Catering per guest and day: EUR 12 (includes two coffee breaks and one lunch); a total of one dinner at ZiF per guest: EUR 15 (no costs can be covered for the remaining dinners outside ZiF)
- In case a grant is made, this budget will be checked and possibly adjusted by ZiF; if the project receives third-party-funding, please indicate so in the budget.

Please note that the total funding amount is up to EUR 15,000; the exact amount granted is based on the financial needs of the proposed event (including factors such as duration and planned participants).

Please send your application in one PDF file to:

Executive Director
Prof. Dr. Jens Stoye
zif-proposals@uni-bielefeld.de

Contact for organizational matters:

ZiF Group and Conference Support
Taugheda Helterhof
Sabine Mende
Mail: zif-workshopdates@uni-bielefeld.de

Contact for questions regarding the application process:

Dr. Daniela Noll-Opitz
Dr. Nadine Suttmöller
Mail: zif-proposalsupport@uni-bielefeld.de